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*[a] indicates assessment

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Chapter 1 *Finding Information*

Mrs. Smith's class made a list of their telephone numbers. They listed their last names first. They put their names in alphabetical order.

Mrs. Smith's Class Phone Numbers	
Baker, Joe	555-3321
Cook, Mary	555-6123
Flood, Patrick	555-5478
Fredericks, Brenda	555-0121
Goldman, John	555-7896
Gordon, Marissa	555-0118
Henry, Susan	555-4545
Henry, Thomas	555-2123
Herraro, Eric	555-0116
Jones, Luis	555-1478
Miller, Litesha	555-8956
Mills, Kathryn	555-4549

1. Names start with capital letters. Circle the capital letters in the list above.

Sentences start with capital letters. Answer the questions with complete sentences.

2. How many students are in Mrs. Smith's class?

3. What students have the same last name?

4. How would you write your name with your last name first?

5. What is the telephone number of one of your friends?

alphabetical order

A	B	C	D	E	F	G	H	I	J	K	L	M
a	b	c	d	e	f	g	h	i	j	k	l	m
N	O	P	Q	R	S	T	U	V	W	X	Y	Z
n	o	p	q	r	s	t	u	v	w	x	y	z

1. To put words in alphabetical order, look at each first letter.
Circle each first letter.

animal banana car dog elephant

2. If the first letters are the same, look at the second letter.
Circle each second letter.

tape telephone title toast turn

3. If the first and second letters are the same, look at the third letter.
Circle each third letter.

scatter scene school scoot scuba

4. Write these words in alphabetical order.

telephone _____

race _____

money _____

lemon _____

5. Write these words in alphabetical order.

elephant _____

zebra _____

giraffe _____

gorilla _____

6. Write these words in alphabetical order.

princess _____

paper _____

pencil _____

pound _____

7. Write these words in alphabetical order.

write _____

wrap _____

wrong _____

wrench _____

alphabetical order

Write these words in alphabetical order.

- | | | | |
|---------|-------|-----------|-------|
| 1. bus | _____ | 2. apples | _____ |
| train | _____ | oranges | _____ |
| car | _____ | pears | _____ |
| tractor | _____ | grapes | _____ |
| truck | _____ | peaches | _____ |

- | | | | |
|----------|-------|----------|-------|
| 3. king | _____ | 4. Susan | _____ |
| queen | _____ | Terrance | _____ |
| princess | _____ | John | _____ |
| prince | _____ | Sally | _____ |
| lord | _____ | Jamal | _____ |
| lady | _____ | Tammy | _____ |

5. New York _____
- New Jersey _____
- New Mexico _____
- New Hampshire _____
- New England _____
- New Zealand _____

6. tomato soup _____
- chicken rice soup _____
- cream of celery soup _____
- bean soup _____